ARTICLE I
The Name shall be Alamance Photography Club, hereinafter called the Club.

ARTICLE II
The objectives of Club shall be to provide vehicle for improving members’ photographic skills and technical knowledge and for exchange of information, and by Club activity, to develop membership potential and promote public interest in the art of photography.

ARTICLE III
Status
Section 1. The Club shall be a non-profit organization, operated exclusively for the purposes stated in Article II.
Section 2. Officers and other directors shall not receive any compensation for their services, but the Board may authorize reimbursement for expenses incurred in the performance of their duties.

Section 3. The Club shall use its funds only to accomplish the purpose specified in Article II, and no part of said funds shall be distributed to members, except as reimbursement for expenses incurred on behalf of the Club.

Section 4. In the event of dissolution, the residual assets of the Club will be turned over to the Alamance County Arts Council. This will be decided by a simple vote of members present at the final meeting or at that meeting which decides the dissolution of the Club.

ARTICLE IV
Membership
Section 1. Anyone may become a member of the Club by paying the current dues for the appropriate category.

Section 2. Memberships are available in the following dues-bearing categories: Individual, Family, and Student. The schedule shall be established by the Board of Directors and approved by the membership. A notice, through the Newsletter, of proposed changes in the dues schedule shall be provided to membership prior to the meeting at which action is contemplated. The annual dues for the calendar year shall begin on January 1. Such dues for the year may be prorated at the discretion of the Board.

Section 3. Honorary memberships may be approved by the Board of Directors upon nomination by a member. No dues shall be collected from honorary members.
ARTICLE V

The officers of the Club shall be the President, First Vice President/Program Chair, Second Vice President/Program Chair, Secretary, and Treasurer. These officers shall be elected by majority of the members, present and voting, at the annual meeting. The term of office shall be January 1 through December 31.

Duties of the Officers

Section 1. The President shall:

a. Preside at all meetings of the Club and of the Board of Directors.
b. Have the authority to establish committees and appoint their chairpersons.
c. Be an ex officio member of all committees except the nominating committee.

Section 2. The First Vice President/Program Chair shall:

a. Temporarily assume the duties of the President in the absence of the President.
b. Determine the program for each monthly meeting that is not a PhotoShow.

Section 3. The Second Vice President/Program Chair shall:

a. Temporarily assume the duties of the First Vice President/Program Chair in the absence of the First Vice President/Program Chair.
b. Assist the First Vice President/Program Chair to determine the program for each monthly meeting that is not a PhotoShow.

Section 4. The Secretary shall:

a. Record the minutes of the general meetings of the Club in which the membership takes any action.
b. Record the minutes of the meetings of the Board of Directors and make available to the Board members. The Treasurer’s Report shall be included within or attached to the minutes.
c. Process all email votes received for proposed changes to the By-Laws.

Section 5. The Treasurer shall:

a. Be custodian of the Club’s funds and pay all its bills therefrom.
b. Keep account of all receipts and expenditures.
c. Have authority on his or her signature alone, to draw funds from the Club’s Bank account when the amount does not exceed $500.00. For amounts greater than $500.00, the expenditure must also be signed by the President or Vice President.
d. Make a report to the Board of Directors at each meeting thereof, and provide a written copy to the Secretary.
e. Make a report to the membership no later than the second meeting of the calendar year of all monies received and disbursed during the year and of the financial health of the Club.

Alamance Photography Club
Approved__1/16/2017______________
ARTICLE VI  
Committees

Section 1. The Board of Directors shall consist of current elected officers (President, First Vice President, Second Vice President, Secretary, and Treasurer) of the Club including the immediate past President and the appointed Committee Chairpersons.

Section 2. The Board of Directors shall appoint an Audit committee of 1-3 members, not including the Treasurer. The purpose of this committee shall be to review the Treasurer’s records, the results to be presented no later than the second meeting of the calendar year. Since our Club is a member of Alamance Arts, the aforementioned internal audit may be waived at the discretion of the Board of Directors if the Alamance Photography Club financial records are audited annually as part of the professional auditing performed of Alamance Arts.

Section 3. The President shall establish those committees necessary to ensure the efficient operation of the Club. Those committees may include but are not limited to Programs, PhotoShow, Membership, Newsletter, Publicity, and Outings.

ARTICLE VII  
Meetings

Section 1. The Club shall hold at least ten (10) monthly meetings a year, the time and dates to be set by the Board of Directors.

Section 2. The annual meeting of the Club shall be held in conjunction with the regular monthly meeting in November unless otherwise designated by the Board of Directors.

Section 3. Publicity regarding the annual and monthly meetings shall be in the earliest possible newsletter.

Section 4. For the transaction of business at Club meetings, a quorum shall be one-third of the dues paying members.

Section 5. The Board of Directors shall meet quarterly or as determined by the Board of Directors.

ARTICLE VIII  
Election of Officers

A Nominating Committee shall be appointed by the President not later than August 1st of each year. The committee shall present a slate of candidates to be announced at the October meeting. No nominee for any position shall be presented without his or her consent to serve. Official election will be held at the following November meeting. Nominations may also be made from the floor at the November meeting if such a nominee has previously signified a willingness to serve if elected.
Replacement of Officers
Offices that become vacant shall be filled by appointment by the Board of Directors; the appointed positions to become elective at the end of the calendar year.

ARTICLE IX
Amendment of By-Laws

The Alamance Photography Club’s By-Laws may be amended, repealed or altered, in whole or in part, at any regular meeting by vote of three-fourths of the active members present or voting by email, which must be at least two-thirds of the Club’s active membership. Notice of proposed changes must be presented to the membership at least one regular meeting prior to the vote. Email votes must originate from the email address of record, be sent to the Secretary, and must be received by the Secretary at least two (2) days prior to the meeting at which the vote is to be taken.

Alamance Photography Club
Approved___1/16/2017__________

Leonard Barnard
President

Carole Barnard
Secretary